

OR HADLAM MESSIANIC CONGREGATION
9898 WEST 95TH ST., OVERLAND PARK, KS 66212
SAFETY, SECURITY AND EMERGENCY RESPONSE PLAN

INTRODUCTION

Abstract

The Safety, Security and Emergency Response (hereinafter "SSER") Plan sets forth the procedures for assuring a safe and secure environment for worship and other activities at Or HaOlam Messianic Congregation (hereinafter "OHO"), as well as responding to serious hazards and threats to the continuity of the congregation.

Promulgation

1. The Rabbi and Elders are the approval authority for the SSER Plan.
2. The policies and procedures included in the SSER Plan apply to all services which take place on OHO property and activities planned by OHO ministry leaders.
3. The SSER Plan will be reviewed at least annually and updated as necessary.
5. Caveat: No policy can be crafted to cover every possible circumstance. OHO leadership will endeavor to apply the policy and procedures sensitively and sensibly, and always to the end of protecting all persons on OHO property.

Emergency Preparedness Team

1. Emergency Preparedness Coordinator
 - a. researches and analyzes potential threats and hazards that OHO might experience at its location, whether natural, technological or human-caused.
 - b. identifies emergency preparedness resources in the community.
 - c. determines strengths and weaknesses within OHO relating to readiness to handle potential hazards.
 - d. develops guidelines and procedures for OHO to reduce the chances of a serious issue occurring and to follow in the event of an emergency incident.
 - e. provides orientation to the congregation and ministry teams on safety and security procedures.
 - f. purchases, within budget constraints, and provides educational materials to those who need them.
 - g. orders any needed supplies or equipment, within budget constraints, that may be needed in times of emergency.
 - h. tests specific areas of the SSER Plan to ensure it is working properly.
 - i. coordinates the work of the Emergency Preparedness Committee.
2. Emergency Preparedness Committee
 - a. advises and assists the Emergency Preparedness Coordinator in identifying possible threats and hazards and assessing the risk and vulnerabilities posed by those threats and hazards to the congregation.

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- b. shares personal knowledge and expertise in security and emergency preparedness and presents ideas and proposals that will enhance the emergency preparedness of the congregation.
- c. facilitates the creation of a continuity plan to guide OHO with recovery from a long-term disruption to its mission.
- d. may arrange for a professional site assessment to examine the safety, accessibility, and emergency preparedness of the building and grounds.
- e. may arrange for professionals to provide information presentations to the congregation, as well as training to teams with roles in safety and security.
- f. organizes drills to test parts of the SSER Plan.
- g. reviews proposed plans and procedures for safety, security and emergency response and makes recommendations to the Elders for final approval.
- h. reviews annually existing emergency response procedures, and recommends changes.
- i. serves as the emergency response team for OHO in order to manage congregational response to a hazard or emergency situation.

Media Procedures

The Rabbi, in coordination with assisting agencies, assumes responsibility for issuing public statements during an emergency or a public story about a situation of concern on OHO property. All media contacts are to be referred to the Rabbi or his designated spokesperson. Following are guidelines for interacting with the media.

1. Staff and volunteers relay all factual information to the Rabbi, the Elders or their designees.
2. Agencies responding to an emergency on OHO property (fire, police, utilities, or other government agencies) have their own procedures for alerting and providing information to the media regarding their response actions. If the responding agency establishes a media command post, then the Rabbi or his designee should meet with those representatives to determine protocols for release of information.
3. Considerations in dealing with the media:
 - a. Media need timely and accurate information.
 - b. Media will want to be close enough to shoot video footage and photographs, but they will not be allowed to hinder responders.
 - c. Nothing is "off the record."
3. Considerations in conducting media interviews.
 - a. Coordinate information to be released with the responding agencies media command post.
 - b. Determine the message you want to convey. Create key messages for target audiences: members, visitors, and the community.
 - c. Emphasize the safety of members, visitors, and staff.
 - d. Respect privacy of victims and families of victims. Do not release names to media.
 - e. DO NOT say "No comment," since this can have a pejorative connotation to the media. Do not state assumptions as if they were facts.
4. Maintain a log of all telephone inquiries for future use.

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Emergency Contacts

Emergency - Ambulance, Fire, Police: 911.

Overland Park Police Department, 8500 Antioch Rd., 913-895-6300.

Fire Department, 9500 W. 95th St., 913-888-6066.

Overland Park Emergency Management Office: 913-895-8308; Website

<<https://www.opkansas.org/city-government/department-directory/city-managers-office/emergency-management/>>

Johnson County Emergency Management: 913-782-3038; Website

<<http://www.jocogov.org/dept/emergency-management/home>>

Overland Park Regional Medical Center, 10500 Quivira Rd., 913-248-3285.

CareNow Medical Clinic, 9507 Antioch, 913-227-4631

KCPL, 816-471-5275; emergencies or outages 888-544-4852

Kansas Gas Service, 800-794-4780; gas leak emergency, 888-482-4950.

Johnson County Water District #1, emergency response, 913-895-1800.

Johnson County Wastewater, emergency response, 913-715-8500.

American Red Cross, 816-931-8400

Poison Control (KU Hosp.), 800-222-1222

Fire Alarm System: 800-932-3822 (cancel alarm)

Overland Lock & Key, 913-648-2929.

Overland Tow Service, 913-722-3505.

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